**LEAF Classroom Observation Form**

**Instructor**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Class/Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Location (building and room number)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Time**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Number Enrolled**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Number Present**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This form is designed to summarize and synthesize observations of low-inference pedagogical practices and instructional communication behaviors in tandem with incubator classroom technology to help assess teacher effectiveness. The scoring guide below offers general assessment of each practice, while comments to the right of each section are offered for elaboration.

**Scoring Guide:** **S** = Strength **A** = Average/Acceptable **O** = Opportunity for Improvement **N** = Not Observed

|  |  |  |
| --- | --- | --- |
| ***Score*** | ***Observation*** | ***Comments*** |
| **I. INSTRUCTOR’S PEDAGOGY** | | |
|  | Class objectives Fundamental and Powerful concepts clearly stated and reinforced |  |
|  | Moves students up Bloom’s pyramid toward “creating” |  |
|  | Integrates critical and creative thinking processes |  |
|  | Prioritizes Active Learning/Meddler-in-the-Middle approach |  |
|  | Frames content in field’s scholarship/research |  |
|  | Varies methods (lecture, discussion, group experiences, activities) |  |
|  | Emphasizes metacognition (making students aware of objectives, rubrics, pedagogies) |  |
|  | Shows sensitivity to different learning styles (auditory, visual, kinesthetic) |  |
|  | Teaches at appropriate level |  |
|  | Respects self, students, subject |  |
|  | Desires Excellence/High-Bar Standards |  |
| **II. INSTRUCTOR’S USE OF TECHNOLOGY** | | |
|  | ***Technology used during class*** |  |
|  | * HP Tablets |  |
|  | * DyKnow software on tablets |  |
|  | * One Note software on tablets |  |
|  | * Course specific software on tablets |  |
|  | * SmartBoard |  |
|  | * Multiple Projectors |  |
|  | * Audience Response System (Turning Point) |  |
|  | * Video Player (DVD/VCR) |  |
|  | * Audio Capture |  |
|  | * Document Camera |  |
|  | * Presentation Aids (wireless mouse, pointer, etc.) |  |
|  | * Blackboard |  |
|  | * PowerPoint |  |
|  | * Word |  |
|  | * Excel |  |
|  | * Classroom controller, switch displays between input sources |  |
|  | Demonstrates confidence in using technology |  |
|  | Use of technology enhances lesson plans; supports learning objectives seamlessly |  |
|  | Offers clear and correct directions for technology use |  |
|  | Troubleshoots appropriately when necessary |  |
| **III. INSTRUCTOR’S IMMEDIACY (Verbal and Nonverbal)** | | |
|  | Communicates to generate interest; demonstrates enthusiasm/passion toward students and topic |  |
|  | Encourages student participation and feedback |  |
|  | Calls students by first name; uses inclusive language |  |
|  | Attempts to relate to students’ world |  |
|  | Is approachable before, during, and after class; demonstrates willingness to communicate |  |
|  | Demonstrates “transparency”; offers appropriate self-disclosure |  |
|  | Demonstrates direct eye contact with students, openness in gestures, positioning, and movement |  |
|  | Demonstrates appropriate facial and vocal expression (i.e. smiling, vocal variety, nodding) |  |
|  | Uses humor appropriately |  |
| **IV. INSTRUCTOR’S CLARITY and CLASSROOM MANAGEMENT** | | |
|  | Maintains control (without seeming controlling) |  |
|  | Involves 100% of students |  |
|  | Makes best use of time, space, and environment |  |
|  | Lesson plans well organized |  |
|  | Displays verbal fluency |  |
|  | Demonstrates adequate volume and appropriate rate |  |
|  | Offers handouts/ancillaries to enhance understanding |  |
|  | Addresses inappropriate behavior, if necessary |  |
|  | Invites questions, clarifications |  |
|  | Overall, demonstrates C.R.I.S.P. (Contextualizes, Reviews, Iterates, Summarizes, Previews) |  |

**V. Overall Comments and Recommendations:**

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